



POLISH ACADEMY OF SOCIAL
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Peer-review Procedure

- I. The first stage of the reviewing process is a verification of the manuscript by the Editorial Board in terms of meeting substantive and formal requirements and compliance with the journal's profile. If the above requirements are not met, the text may be rejected or sent back to the Author. After positive verification, the article is sent for a review.
- II. Articles are reviewed confidentially and anonymously (double blind review) by two experts not in conflict of interest with the Author, from different affiliation institution.
- III. Author is informed about the Reviewers decisions and receives the reviews. Then corrects the text in accordance with the recommendations of Reviewers and refers in a cover letter addressed to Reviewers to each of the their comments. It is allowed to send the text for review more than once. If the Author does not comply with the Reviewers' comments without clear justification, the Editorial Board may refuse to further proceed the manuscript.
- IV. The positive opinion of the reviewers is required for the publication of the article.